



CHILD SUPPORT LIEN NETWORK

Hosted by the State of Rhode Island

October 18, 2007

Dear Sir/Madam:

The new Oklahoma law requiring your company to begin to exchange claimant information with the Oklahoma Department of Human Services (OKDHS) has a fast approaching deadline of November 1, 2007. The law (Title 56, Section 237B of the Oklahoma Statutes) requires OKDHS to develop and implement an insurance data match reporting system. This system is for personal injury, wrongful death and workers' compensation claims of \$500 or more. This system must compare claimant information held by insurers with the department's database of child support obligors who owe past due support.

The OKDHS Child Support Enforcement Division (CSED) offers several reporting options to help make sure they do not hold up payments on any of these types of your insurance claims. This letter provides some of the options we have designed for data transmission.

Option 1. The preferred method for your company's reporting is participation in the Information Service Offices (ISO) ClaimSearch Child Support Enforcement Agency (CSEA) Reporting Service electronic interface. OKDHS is a member of the Child Support Lien Network (CSLN). CSLN and ISO will electronically interface to perform the matching with Oklahoma's delinquent child support obligor files on the CSLN database.

We expect this matching to insurance claim information maintained by the ISO *ClaimSearch* system will be the easiest way to for insurers to comply with the new law.

This interface also makes our child support agency interaction with your company much less intrusive. By using the ISO interface your company will only be alerted to CSLN Web site matches to CSED delinquent obligor files. There are no ISO fees associated with using this option.

Option 2. CSLN can accept your claimant data through an interactive lookup system. Your company can register its agents to check each claimant on our secure Web site to determine if the claimant owes past- due child support. Registration for access to this site will be available starting October 22nd at <http://www.childsupportliens.com>. Click on the "Oklahoma" link – please follow the on-line registration instructions. Once registered, you will receive an e-mail with your user ID and password.

Option 3. OKDHS can accept your claimant data reporting through a direct File Transfer Protocol (FTP) process. Information will also be posted on the Web site mentioned above in Option 2 as it is available.

Option 4. Insurers can report claimant data using an FTP process directly to the Federal Office of Child Support Enforcement (OCSE).

Naturally, regardless of the option your company selects, you will still be responsible to carry out the remaining provisions of the new law. Your company must make the offsets from the settlement and forward them to the CSED collection office listed below.

The remaining highlights of the new statute are:

- The law requires that you provide claimant Name, DOB, Address, SSN and other claim information as prescribed by Oklahoma CSED.
- After a match, CSED sends your company a lien notice. Your company must remit the offset to the **Oklahoma Centralized Support Registry, at P.O. Box 268849, Oklahoma City, OK 73126-8849**. Insurers can first deduct legal and attorney fees, and medical payments before sending the child support payment.
- The law allows Insurers to request new info from the claimant, including new addresses for use with the interface. If the obligor/claimant refuses to provide this information, the insurer does not have to make the payment.
- The law grants insurers immunity from liability for asking for such data, and for any actions in implementing and complying with this law.
- Insurers are subject to a \$10,000 fine and subject to the payment of the unpaid child support for each non-compliance occurrence.

Please contact Ronald Smith directly by telephone at (405) 522-2576 or by e-mail to Ronald.Smith@okdhs.org to let CSED know of the option you plan to use.

Thank you for your cooperation. We look forward to working with your company We expect to implement this new law in such a way that it does not hold up the payment of any of your company's claims and works as smoothly as possible.

Very truly yours,



Ronald D. Smith, Jr. J. D. Programs Manager
Special Collections Office